



Mrs. Carol Lynch, BS, MEd  
Rev. Wayne Lynch, BS, MEd,  
MABS, Director

**“TRANSFORMATION”** The KCA Back to School Plan  
KCA students, families and teachers are transforming the  
culture amid COVID 19 with family values and the teachings  
of Jesus which are the foundation of a true education.



“We open September 1 for classes to deliver a quality, accredited,  
Christian Education in a loving, safe, and HEALTHY environment. We  
will love your children and not only TEACH their minds but DISCIPLE  
their hearts. Our current guidelines (subject to change) are  
contained in this document [dated August 10.](#)”

We cannot guarantee we will be COVID free, but we WILL be COVID Safe

We cannot eliminate the risk of infection, but we can reduce the risk

# KCA can make these transformational assurances:

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- Our goal is 100% of the education program on campus September 1 so available resources and efforts will focus on providing a healthy environment, healthy students and staff, and access to the building only by healthy people. **Our facilities are the best!**
- Our goal is a quality Accredited Christian Education which is flexible in its delivery style and seamless in its transition. **Our education program is excellent!**
- Our goal is to use CDC standards, best practices, Ukrainian regulations, and parental input to guide us in providing the environment in which our education is delivered. **Our class sizes are intimate!**



# KCA GENERAL OPERATING GUIDELINES

## **LOW LEVEL OF CONCERN NORMAL SCHOOL ROUTINES & PROCEDURES (pre-Covid)**

Low or no community spread, widely available vaccine and/or effective treatment available  
Regular daily schedules  
Athletics and Fine Arts per normal routine and schedule  
Large venue gatherings permitted  
Full chapel program  
Normal cafeteria  
General gate security  
General janitorial cleaning

## **MODERATE LEVEL OF CONCERN GENERAL PROACTIVE MEASURES**

Regular daily schedules  
Athletics and Fine Arts operating with general precautions  
Moderate social distancing  
Large venue gatherings limited  
Modified chapel program  
Lunch time modifications for social distancing  
Proactive maintenance and cleaning  
Masks not required in the classroom

SLIDE 3

## **HIGH LEVEL OF CONCERN SIGNIFICANT PROACTIVE MEASURES**

Modified daily schedules  
Athletics and Fine Arts activities limited  
Social distancing: classes spread out with staggered seating and group isolation practices  
Masks required with appropriate mask off breaks  
Large venue gatherings prohibited  
Modified chapel program  
Mandatory temperature screening at the door  
Significant and frequent cleaning  
Limited off-campus activities  
Only students and staff permitted on campus

## **STAY AT HOME ORDER SEVERE COMMUNITY SPREAD/GOVERNMENT- MANDATED CLOSURE**

This status means the entire school moves to all-online instruction  
Athletics and Fine Arts activities cancelled if mandated by Ukrainian government or CDC guidelines  
Campus closed except for essential workers and operations  
Large venue gatherings prohibited  
Virtual chapel



**GOAL: Keep the benefit of face-to-face instruction. The measures we put in place need to be worth the disruption.**

- Classrooms will be spaced so that desks are **1.5 m apart and more**
- **Teachers will wear head shields while teaching and masks at other times**
- **Students will always wear masks with appropriate “mask-off” breaks for the first six weeks of school. At this time, our protocols will be evaluated again.**
- Bathroom breaks, accessing lockers, traffic flow and recess will be spaced and monitored. Up and down stairwells are assigned.
- Frequenting handwashing will be required, and reminders posted
- All surfaces will be cleaned at appropriate intervals
- Hand sanitizer will always be available
- A Plexiglas divider will be provided for the teacher’s desk and any student whose family requests it.
- Doors will be ajar, so no touching is needed
- Windows will be open most of the day for air circulation
- Fans will operate on first and second floor classrooms.

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# Academic School Operations

We are not only concerned about “Clean Hands” but also a Pure Heart!



- Certain classes (music, physical education) will be held outside when appropriate to provide distancing. Isolation groups will be established as needed at all grade levels (for example – recess). Students will generally stay in classrooms with teachers transitioning.
- Athletic practices and competitions will be subject to an extensive set of protocols
- Policies for late work and absences will be clearly defined. Curriculum is organized into unit priorities (including skills and knowledge the student must obtain.) Scheduling will be adjusted to provide smooth transitions, if needed, between online and in classroom education.
- No penalties for student absences
- Additional staff provides online support for:
  - Extended absences due to illness or quarantine, students with compromised immune systems, and students who arrive after the beginning of school

# Academic Program Adjustments

Our schedule is developed so that it creates an easy flow from in school to online education and vice versa.



## School arrival and departure:

- Multiple entrances and exits will be used; timing will be staggered
- Upon arrival everyone will have their temperature checked

## If someone is ill:

- Appropriate assessment of the situation will be conducted
- A safe place for isolation is provided. Safe transport will be arranged.
- Contact tracing will provide affected parties with the information

## Counseling staff is available to assist students and families:

- We will attempt to monitor stress levels
- Our staff will receive training to recognize signs of stress

## Spiritual Formation

- Chapels will continue to be part of any form of educational delivery
- Students will be taught that “God is Sovereign Over COVID” and our ultimate trust is in Him.

# A Healthy Environment

KCA is committed to the health of all our children and families. As a result, we have specific COVID 19 plans for:

- Physical Health
- Emotional Health
- Spiritual Health





- **Two additional staff positions** have been created: A school nurse to provide services to the school and an online education assistant to provide for smooth transitions of those who are ill on extended absences or in the event of a complete transition to online.
- **Four new classrooms** are being finished on the lower level to spread out the classrooms. Because of KCA small class sizes and large classrooms, significant social distancing is possible.
- **Two new bathrooms** are being constructed on the lower level for those classrooms and to provide adequate spacing
- Approximately \$25,000 US is being invested in **additional technology** – both hardware and software – and in additional training for faculty and students to improve proficiency.
- A new **Air Handler ventilation system for the 1<sup>st</sup> and 2<sup>nd</sup> floor classrooms** is being installed to provide continuous air transition between inside and outside. The lower level classrooms have an air transfer system.
- All bills for tuition can be done online, no need for person-to-person checks
- If fees, that have been collected for sports and other individually charged items, are cancelled they will be refunded

## What about the money?

Major Investments are being made this summer and the 2020-2021 school year as follows:

- Extra cleaning supplies, sanitation stations, shields
- Additional Classrooms finished in the lower level of the school for spacing
- Technology infrastructure , both hardware and software
- Improved Ventilation System

- Parents are not allowed on campus during the school day, except for drop-off or pick-up. (Under Code Orange)
- If you are requesting a meeting or have been requested to meet by a teacher or Principal, you will be screened and escorted to that room for the meeting.
- Only essential vendors will be permitted on campus during the day (if something needs repair) but will be screened. All other vendors will only be allowed to come to campus after school hours.
- We will follow Ukrainian recommendations for wearing masks in public spaces and quarantine applicability and timing.

## Parents and Visitors to Campus

Our goal is to have face-to-face instruction in the building, but with multiple measures in place to ensure minimal person-to-person contact. Unfortunately we must, at this time in Code Orange, exclude our parents and good friends.





# Additional questions?

If you have additional questions, please contact your principal.

[Eric.moore@kca.org.ua](mailto:Eric.moore@kca.org.ua)

[Becky.dewett@kca.org.ua](mailto:Becky.dewett@kca.org.ua)

Your feedback is important to us!